



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING

August 30, 2006

Commissioners: Charlie Menard, Chairman
Ed Fowler, Treasurer
Maryan Nowak, Vice Chairman
Bob Adams
Carolyn Basler (Absent)

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor (Absent)
Recording Secretary: Gwen Borden

Others in Attendance: Dick Griffith, Dick Rodier, Ted Paull, Charlie Pickett
Jim Maddigan, Ned Dawes: Edwards & Kelcey

Meeting called to order at 7:00 p.m. by Chairman Menard.

Airport Engineers Edwards & Kelcey, Projects Update –Ned distributed a written status report on projects and read the report for all in attendance. (Refer to Attachment A for specific report). Ed stated that the drainage appears to be flowing well near the American Aero business and asked if there have been any complaints to the contrary? Ned stated that he has not heard of any complaints. There were no further questions, comments or concerns on any of the projects from anyone in attendance. Ned was thanked for his update and continued good work on behalf of the airport. Charlie also asked Ned to accept on Steve Austin behalf, the commissions' appreciation and to let Steve know he will be missed. Steve has been good to us and the people on the field.

Minutes 7/268/06 – Ed: motions to accept as submitted. Bob: second. All in favor, unanimous. So voted.

Treasurers' Report – Ed reported **Income of \$53,921.11** and **Expenses of \$41,239.61** for a **Positive Monthly Cash Flow of \$12,681.50**. **Bob: motions to accept report and authorized Ed to submit bills for payment. Maryan: second. All in favor, unanimous. So voted.**

Airport Managers Report – Dan reported on the following:

1. **Fuel Survey** – Dan presented the fuel survey and reported that the price of fuel is dropping and our price will be dropping accordingly with the next fuel delivery.
2. **Airport Users' Forum** – the next meeting is October 19th.
3. **Vegetation Clearing on South Precinct Street** – Dan sent the Park & Rec a letter and followed up with a phone call and spoken a couple of time with the City Engineer. The City Engineer has been out and inspected the area and he would like to be contacted when Park and Rec is ready to come out to do the work. The Park & Rec has been busy but will fit us in when time allows.
4. **Airside Inspections** – one of our brand new **lights** has been wiped out on the 12 side. It appears an airplane did the damage. We have the light but not a replacement lens. The **fuel farm** was reported on in E&K's report. We're struggling along with the old one, it seems to be working, we're pumping fuel and anticipating the delivery and installation of the new one. **Tie-downs** as mentioned by Ned, we were able to move the planes so that we may combine a couple of the phases of the work being done. All of our tie-downs are being used and may have 1 available in the crib. We are offering overnight parking but not available for anchoring down.
5. **Lineman Increase** – was discussed in July has taken effect in August.
6. **Building Signs** – We have some of the signs. The signs are nice and big and we want to put them up on the FBO buildings, with 2 signs on each building. One visible from airside and one visible from the access road. It is the responsibility of the FBO to put them up, but we are looking into getting volunteers to assist the FBO's. The YELP sign has been installed along the gate, RE-ENTRY sign has been installed along the main gate, we still need to install the RE-ENTRY signs on the East and West gates.

7. **Terminal Building AC Unit Replacement** - The AC unit had a malfunction and it is Dan's understanding that the outside unit (compressor) needs replacing and that the unit is 10-12 years old. Dan is in the process of getting quotes and having the unit replaced accordingly.
8. **Dan noted** that he spoke with Gill Enos with regard to the Gregorius property, which is for sale. We had the first option to look at it for possible purchase. The portion of the land abutting the airport is basically wetland with no access area. Dan would like to get back to the owners and let them know the intention of the commission. Charlie stated that unless someone else has a different opinion, we should pass on the option to purchase. Dan will write letter to Mr. Gregorius. On the **Dutra property**, Dan left a voice message stating that the commission is interested in the land and would like to schedule a time to talk. Mr. Dutra has not at this time gotten back to us.

Old Business

1. **Annual Airport Pig Roast and Chicken BBQ – September 24th**, @ 12: noon . Tickets are \$15.00, available in the Managers' office. The event is open to anyone who wants to come. As a token of appreciation to the pilots who flew during our Open House/Neighbor Appreciation Day, Dan is sending them complimentary tickets. Also we have invited our E&K engineers.
2. **Airport Asset Plan** – Maryan reported that the plan has been submitted to the Mayor and we haven't heard anything back from him. Do we want to go back to the Mayor and ask him what is happening with the plan or let it die a slow death? Charlie suggested inquiring of the Mayor's office, what is the status of his review? Maryan suggested that once the plan is complete, we may want to schedule a tour for the Airport Needs Committee. Charlie noted that it would be appropriate once the plan is complete, to invite the Committee members over for a tour, whatever is convenient for them, to showcase not only our finished project but the airport in general. The invitation is informal, not scheduled, not a meeting just an invitation to come down and view the improvements at the airport.

New Business

1. Maryan stated that in view of what happened in Kentucky with a plane taking off on too short a runway, would it be prudent on our part to post the length of the runways? After discussion, Charlie stated the commission will take under advisement and get direction from our E&K engineers.
2. Charlie informed all in attendance that the FAA Leeman Regional Annual Conference will be held October 23rd to October 25th in Burlington. For those who are looking for information, the website is ASBALLIANCE.COM/EVENTS.ASP, everything you're going to need to know about the event. Charlie has the flyer if anyone wants to view.
3. Charlie stated that we filed a petition with the Conservation Commission for a Determination of Applicability for the final paving of the west road extension. This will be heard at their next meeting. Charlie hopes it will be determined to be okay and approved, in which case we have already solicited the bids, we are ready to go. We just need the approval of ConComm then we can give the order to go ahead and get that work done.
4. Charlie noted that Dan has put out a notice in the Airport Managers' Newsletter that automobiles are kept off the AOA, other than the tie-down areas for a specific reason. People seem to be okay with this but we still have a few for whatever purpose, still bring their vehicles out there. ONCE THE WORK IS DONE, OTHER THAN EMERGENCY VEHICLES, THERE WILL BE NO AUTOMOBILES ALLOWED ON THE TAXIWAY WITHOUT JUST REASON AT ALL. THE GATES WILL BE CLOSED AND THE AIRPORT MANAGER WILL BE INSTRUCTED TO IMPLEMENT PROCEDURES TO STOP, IDENTIFY AND TALK TO WHOEVER MAY BE OUT THERE WITH THEIR VEHICLE. At this point this information has been in the newsletter for the last few months, but people are still out there with their vehicles.
5. We have not heard anything back from the FAA with regard to their inspection. Charlie assumes it's good news, and hopefully we'll get a letter stating that.

Next meeting September 27th, 2006 at 7:00 p.m.

Maryan: motions to adjourn at 7:45 p.m.. Ed: second. All in favor, unanimous. So voted.

Project Status

Taunton Airport Commission Meeting

August 30, 2006

Edwards and Kelcey's Update

1. Reconstruct Main Apron & "Crib" Apron, Construct Apron Expansion, and Install Seven Obstruction Lights

- a. Contractor has completed Phases 1, 2, and 3. They have combined Phases 4 and 5.
- b. Schedule calls for the contractor to complete the fine grading and compaction of the apron by September 8, 2005. Then the first lift of pavement would be placed. These combined phases are scheduled to be completed by September 22, 2005.

2. Replacement of the Existing Fuel Farm Pumping Cabinet

A total of three sets of specifications were issued during the bid period. A total of three bids were received on August 24th with the following results:

- Bay State Regional Contractors \$44,690
- Northeastern Petroleum Service & Supply \$63,283
- Bay State Piping Company \$85,880

We have checked three of the four references provided (Westover AFB, MBTA, & Massport Conley Terminal) provided and they all have stated that Bay State Regional Contractors have performed high quality work that was on-time and on-budget. Still waiting for one other reference to return our calls, but currently it looks like EK would be recommending the contract award to the low bidder.